

CAREERS

GUIDELINES FOR APPLYING

1. It is mandatory to fill in the online application form when applying.
2. Once you submit the online application, you will receive a confirmation receipt on the email address you provide.
3. It may take up to five business days for us to move forward with your application.
4. Incorrect information submitted by a candidate can render her/his application null and void.
5. No application fees will be incurred by candidate.
6. Submitting the online application goes not guarantee any candidate acceptance to the position she/he is applying for.

DOCUMENTS TO BE UPLOADED

Along with submitting the online application, applicants will be asked to upload relevant documents as well. They are-

1. A resume.
2. 1 Photograph of the candidate. Headshots will be most suitable.
3. Academic Certificates.
4. Professional Certificates (B.Ed)

*Certificates can be scanned and uploaded. They can also be uploaded as PDF files.

**Photograph can be in JPEG or PDF format.

***Resume can be uploaded as a MS Word document or a PDF file.

****While uploading the documents, make sure that the documents are saved with your name and name of document. Example: "JOHNDOERESUME" or "JANEDOEPHOTO"

HOW TO APPLY?

1. Submit your online application.
2. Upload relevant documents.
3. Wait for our administrative department to reach out to you.
4. You will then be scheduled for an interview with the Principal.
5. Within five working days after the interview, you will receive a decision letter by email from our administrative department.